

Mayor Kilpatrick called the Agenda Meeting to order at 7:43 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, April 27, 2020 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Mayor Victoria Kilpatrick
Councilpersons Dalina(telephone), Enriquez(telephone), Maher,
McGill(telephone), Novak, Roberts(telephone).

Absent: None

Others Present: Daniel Frankel, Business Administrator (telephone)
Denise Biancamano, C.F.O./Treasurer (telephone)
Jessica Morelos, Municipal Clerk
Michael DuPont, Borough Attorney (telephone)
Jay Cornell, P.E., Borough Engineer (telephone)
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **OLD BUSINESS: NONE**

- Mayor Kilpatrick announced that the following Ordinance(s) will be voted on at the May 26, 2020 meeting.

ORDINANCE #502-20

ORDINANCE OF THE BOROUGH OF SAYREVILLE AUTHORIZING THE EXECUTION OF A CONSENT JUDGEMENT, A CONTRIBUTION AGREEMENT AND THE RECORDING OF A CONSERVATION EASEMENT ON BLOCK 20, LOT 1, BLOCK 21, LOTS 2 THROUGH 7, BLOCK 22, LOT 1, AND BLOCK 23, LOT 1 ON THE TAX MAPS OF SAYREVILLE IN CONNECTION WITH N.J. DEPARTMENT OF ENVIRONMENTAL PROTECTION ET AL. V. CARBIDE/GRAPHITE GROUP, INC. ET AL., DOCKET NO. MID-L-5793-07 (SUPERIOR COURT OF N.J., LAW DIVISION, MIDDLESEX COUNTY)
(Admin. & Finance Committee - Co. Roberts - Public Hearing 5-26-20)

COMMUNICATIONS & COMMITTEE REPORTS

➤ **ADMINISTRATIVE & FINANCE – Councilwoman Roberts**

A) **Minutes & Departmental Reports: NONE**

B) Received **Tax Appeals** from the following:

- 1) James E. & Marilyn Cipollari covering Block 29.01, Lot 18, 35 Vernon St.
- 2) Pancham Sharma covering Block 136, Lot 169, 4 Orta Ct.
- 3) Union Property Group, LLC. covering Block 143, Lot 3, 162 Main St.
- 4) Andy Barsky covering Block 173, Lot 2.01, 211 MacArthur Ave.
- 5) Parimal & Minal Patel covering Block 379.01, Lot 10, 14 Latham Circle.
- 6) 1984 Route 35 Properties, LLC covering Block 424, Lot 3, 1984-1990 Highway 35.
- 7) C & W Infinity, LLC covering Block 439.01, Lot 8.02, 980 Route 9.
- 8) Sunrise Sky, LLC covering Block 449, Lot 6.18, 43 Giera Ct.
- 9) John & Catherine Bartlinski covering Block 493, Lot 126, 203 Grand St.
- 10) John & Catherine Bartlinski covering Block 493, Lot 128, 5 Grand St.
- 11) Ekta & Maulik Patel covering Block 110, Lot 59, 77 Deerfield Rd.

- Refer to Tax Counsel

- C) Application to amend Bingo/Raffle License filed **by Sayreville Police Auxiliary Association, Inc.**, changing Bingo/Raffle date from April 24, 2020 to May 29, 2020 (BL:544; RL:2326;RL:2327).

- Approved.

D) Committee Reports:

- 1) She questioned the preliminary and final site plans and that they are done at the same time.
Borough Engineer responded that is typical of the board to grant them.
Councilwoman Roberts stated that she understands there were comments made during the meeting about the minimum standard requires for parking and it looks like there is less than two parking spaces per unit.
Borough Engineer responded that he will have to check the file and get back to her.

➤ **PLANNING & ZONING – Councilman Dalina**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Planning Board minutes of February 19, 2020 and March 4, 2020.

- Seconded by Councilwoman Novak.

- B) Received the following **Planning Board Resolutions** which was memorialized on May 6, 2020:

- 1) Camelot @ Main Street, LLC – Preliminary and Final Site Plan, Block 136.16, Lots 30.05 & 30.06.
- 2) SERA - Minor Subdivision Extension of Time, Block 175, Lots 9-11, 12.03, 112.04 & Block 176, Lots 2.02 & 2.04.
- 3) Hercules, LLC – Minor Site Plan, Block 43, Lot 1.

- Receive & File.

C) Committee Reports:

- 1) He stated that he received a letter in the mail from a resident on Dusko Drive that since the Wawa opened up on Route 9 that the traffic in the neighborhood is becoming a dangerous situation. The recommendation they made was to put speedbumps in.
Mayor responded that she refer complaints over to the Police Dept. regarding truck traffic. She stated speedbumps can't be placed because of emergency vehicles. She asked Councilman Dalina to forward the email to Dan Frankel, Police Chief and Sgt. Braile.

➤ **PUBLIC SAFETY – Councilman McGill**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:

- 1) He stated he also got the letter about Dusko Drive and it isn't just the Wawa. He stated it is also Starbucks and the Urgent Care, they all have back entrances. He stated one of the problems with Wawa and Starbucks is that they make their deliveries very early in the morning and go out the back entrance.
- 2) He thanked the Police Chief and all the police officers for everything they have done in this town. He stated all the 1st responders have done a magnificent job.
- 3) He stated he would like to see the Borough put a sign up by Shoprite thanking all their employees.
- 4) He thanked the Clerk for her guidance and getting him through the days.

Mayor asked the Business Administrator to look into the signs for the essential workers in Shoprite. Mayor stated she would like to see banners for the

graduating class of 2020 to recognize them. She stated that she would love to do small lawn signs made up and placed along North Ernston Road. She stated that they would have to look into because it would be tax payer's money.

➤ **RECREATION – Councilman Enriquez**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:
1) Progress.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Maher**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:
1) She reminded everyone to complete their census.
2) Thanked the residents for letting her know what is open/closed so that it could be added to her small business list.

➤ **PUBLIC WORKS – Council President Novak**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:

- 1) She stated that grass pickup is on regular schedule, Friday is the last day for leaf pickup and white goods are picked up on Thursday's.
- 2) She stated that on Memorial Day to please remember to thank a Veteran and honor them.
- 3) She questioned what is being done about vacations and it is to be discussed.

Mayor agreed that it is something that has to be discussed.

Council President Novak stated that it has to be discussed very soon because people have vacation time scheduled.

Business Administrator Frankel stated that it has been recommended that they don't take their vacation right now but it is not mandatory.

Mayor stated that vacations are dependent upon the Borough being able to operate with the work force and provide the services.

Councilman Enriquez stated he thought it was being looked at a case by case basis.

Business Administrator that he will speak with the Directors to see who has a scheduled vacation.

Mayor questioned in regards to the contract language does it have to be held in executive session.

Borough Attorney stated that is a discussion you don't want to have without the labor attorney. He recommended to hold off on this until the Business Administrator does an investigation.

Council President Novak stated that she asked for this to be discussed at the last council meeting. She stated that people have scheduled vacations and they were never told that they couldn't take them. She stated if we don't allow them to take it then they have to be allowed to carry it to next year. She stated this is time of the essence.

Mayor stated that it all has to be on the table so that they can look at it.

Mayor requested that the Business Administrator get a handle on the vacations that are scheduled.

➤ **MAYOR – Victoria Kilpatrick**

- 1) She stated she would like to expand the small business list with a #buyitforward campaign.

BUSINESS ADMINISTRATOR – Daniel E. Frankel
- Admin. & Finance

- Planning & Zoning

- Public Safety

- 1) Authorization to call for a Certified List for Patrolman from the Dept. of Personnel.

- Approved.

Council President Novak questioned what academy they would be attending if everything is closed. She stated that when you call for a certified list and don't hire from it then the Borough is fined.

- Public Works

- 1) Authorization to issue an emergency contract to install a chain link fence around the Skate Park due to COVID-19 concerns.

- Resolution.

Councilwoman Maher stated that in the past there have been people with fence cutters that cut the fence. She questioned security measures.

Mayor stated that people are using the Skate Park and it is putting the Police Officers at risk for exposure.

Councilwoman Maher stated to get a better quality fence that can't be cut. Mayor stated that being this is a COVID-19 expense that the Borough can probably get reimbursed thru FEMA.

Councilman Enriquez stated that the Recreation Director is not totally onboard with a fence. He stated that his concern is the amount of money and things are starting to open up. He questioned if we would actually get reimbursed for it.

Council President Novak stated that it was designed with a fence.

Mayor stated that if repairs need to be made they can close it off.

Councilman Dalina stated that in Woodbridge's Skate Park there is a fence around it and are not having any issues.

Council President Novak made a motion to authorize an emergency contract to install a chain link fence around the Skate Park. Seconded by Councilwoman Maher.

Roll Call: Ayes: Councilpersons Novak, Dalina, Maher, McGill, Roberts.

Nays: Councilman Enriquez

- Recreation

- 1) Discussion on Independence Day Celebration.

- Postponed.

Councilman Enriquez stated the Recreation Advisory Board recommends that that it be cancelled. He stated that with the Centennial Celebration or Sayreville Day to have the fireworks. All agreed.

- Water & Sewer

➤ **C.F.O. - Denise Biancamano - NONE**

➤ **BOROUGH ENGINEER - Jay Cornell**

- 1) Duhernal Wellfield Generator and Electrical Improvements – Closeout of Contract and Change Order (Verbal Report).

- Resolution.

➤ **BOROUGH ATTORNEY - Michael DuPont - NONE**

- EXECUTIVE SESSION (None)

Council President Novak questioned if the bids went out for the Senior Center Window Replacement.

Business Administrator Frankel responded that it didn't go out yet.

- PUBLIC PORTION

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

Those appearing were:

- Steve Melanaski, 28 Scarlett Drive

Mr. Melanaski thanked the council members and all the essential workers. He stated that there are a lot of items on the agendas with blocks and lots and requested to be more specific.

No further comments.

Mayor Kilpatrick called for a Motion. **Council President Novak made a motion to close the Public Portion. Seconded by Councilwoman Maher.**

Roll Call: Voice Vote, all ayes.

➤ **ADJOURNMENT**

No further business. **Councilwoman Roberts made a motion to adjourn the Agenda Session. Motion was seconded by Councilman Dalina**

Roll Call: Voice Vote, all ayes.

Time: 8:51 P.M.

Respectfully Submitted,

Jessica Morelos, RMC
Municipal Clerk

Date Approved: _____